

**Café Volunteer – The Arc, Winchester**

We’re looking for enthusiastic, friendly, and self-motivated people to be part of a team of volunteers enhancing the visitor experience at the Arc. You will welcome visitors and help them with their visit through your knowledge of the arts and local community.

Your enthusiasm and passion for arts and culture will help you provide excellent customer service in the café/ bar area, allowing everyone to get the most out of their experience at The Arc. It’s up to you if you would like to volunteer in the daytime or during one of our evening events!

Working closely with the Duty Manager and venue’s staff, you will help us by:

* Welcoming visitors into the venue
* Assisting visitors with directions to classes, workshops, or exhibits
* Helping with clearing tables and washing up
* Gathering audience feedback
* Assisting with the flow of visitors through the space
* Supporting the café staff through busy periods
* Supporting the venue staff with general housekeeping, cleaning and health and safety duties.

You don’t need to have worked in a café or bar before. You just need to be friendly, comfortable interacting with other people and have some knowledge about Winchester.

Volunteering with us is a great way to learn new skills and gain valuable experience of front-line work in the arts industry work. It is also a great way to meet new, like-minded people.

As well as receiving a tour of our venues and exhibitions, we will provide you with any training that you need to welcome our visitors and support the museum and gallery staff.

**Hampshire Cultural Trust & our venues:**

Hampshire Cultural Trust was established as an independent charity in 2014 to promote Hampshire as a county that offers outstanding cultural experiences to both its residents and visitors. From museums to galleries to arts centres, we manage and support 23 attractions across the county that were previously operated by Hampshire County Council and Winchester City Council.

In Winchester the trust operates 3 spaces: **City Museum**, **Westgate Museum** and **The Arc** (formerly known as the Winchester Discovery Centre).

You can find out more about the trust and our venues by visiting our website: [www.hampshireculture.org.uk](http://www.hampshireculture.org.uk)