

Vacancy Summary

Job Title	Duty Manager - Events
Salary	circa. £25,000 per annum
Location	Milestone Museum & Basing House, Basingstoke
Hours	Full time (37 hours per week)
Type of Contract	Permanent

We are looking to appoint a Duty Manager with specific responsibility to manage, develop and maintain the Events programmes at Milestones Museum and Basing House. The potential events range from seasonal activities to weddings/civil ceremonies to historical re-enactments, providing a wealth of opportunities and variety for the successful candidate. This role also provides an essential part of the duty management team ensuring that we maximise every visitor's experience of our venues.

If you are looking for an opportunity to join a dynamic organisation and have the required experience and qualities please email your CV and a covering letter summarising your suitability for the position to: hr@hampshireculturaltrust.org.uk.

Closing date for applications	Tuesday 23 April 2019
Interview date	Wednesday 1 May 2019

About the trust

Hampshire Cultural Trust was established in 2014 to promote Hampshire as a great cultural county, and our vision is to be renowned for creating world-class cultural experiences that enrich and transform lives. We manage and support 26 arts and museums attractions across Hampshire and deliver county-wide outreach programmes that bring great culture to local communities. We also deliver a diverse range of wider social impact initiatives targeted at those who are most vulnerable or disadvantaged and who would not usually have access to arts and culture.