

Vacancy Summary

Job Title:	Duty Manager – Facilities
Salary:	Up to £24,000 per annum
Location:	Milestones Museum & Basing House, Basingstoke
Hours:	Full time (37 hours per week)
Type of Contract:	Permanent

We wish to appoint a **Duty Manager - Facilities** with specific responsibility for maintaining the facilities, buildings and grounds of **Milestones Museum and Basing House**. This role also provides an essential part of the duty management team ensuring that we maximise every visitor's experience of our venues.

The diverse nature of these two sites ensures that no two days are the same. Whilst Milestones delivers an exciting indoor living history experience, the ruins, gardens and grounds of Basing House offers an ideal spot for a picnic, a wedding, open-air theatre or even a civil war re-enactment.

As the successful candidate you will have a proven track record of caretaking, facilities or general maintenance of a public venue or commercial site, along with a good understanding of the relevant Health and Safety rules and regulations required. Building upon your previous skills and experiences you will help to deliver an outstanding and safe customer experience for all our visitors.

If you are looking for an opportunity to join a dynamic organisation and promote the world-class culture and heritage that Hampshire has to offer, please visit our website to find out more and how to apply, www.hampshireculture.org.uk/about-us/work-for-us.

Closing date for applications: **Sunday 23 June 2019**
Interview date: **Wednesday 3 July 2019**

About the trust

Hampshire Cultural Trust was established in 2014 to promote Hampshire as a great cultural county, and our vision is to be renowned for creating world-class cultural experiences that enrich and transform lives. We manage and support 26 arts and museums attractions across Hampshire and deliver county-wide outreach programmes that bring great culture to local communities. We also deliver a diverse range of wider social impact initiatives targeted at those who are most vulnerable or disadvantaged and who would not usually have access to arts and culture.

HCT is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring service.