

Vacancy Summary

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| Job Title: | Community Programme Coordinator |
| Salary: | £27,615 |
| Location: | Forest Arts Centre, New Milton |
| Hours: | 37 hours per week |
| Type of Contract: | Permanent |

The Community Programme Coordinators (CPC) embedded in Hampshire Cultural Trust's arts centres coordinate accessible participatory arts and cultural experiences which explore a broad range of arts practices.

As a CPC you will be responsible for planning and delivering a year-round programme of classes and workshops at your arts centre. Your creativity and knowledge of the arts will prepare you to build a diverse programme which caters for new and existing participants alike and your strong organisational skills will equip you to plan and deliver different seasons concurrently. A communicative and collaborative approach will help you maintain strong working relationships with tutors and your venue teams and your business sense will help you identify opportunities for revenue growth.

You will also be responsible for initiating and delivering targeted social impact projects which use arts-based approaches to meet community needs. Your ability to network and research will help you to identify needs and opportunities within your community and work in partnership with other arts, education and community organisations. The quality of your work and the outcomes you achieve will help to build the reputation and impact of the trust.

If you have the required experience and qualities please email your CV and a covering letter summarising your suitability for the position to: hr@hampshireculturaltrust.org.uk

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| Closing date for applications: | 11 December 2018 |
| Interview date: | 18 and 19 December 2018 |

About the trust

Hampshire Cultural Trust was established in 2014 to promote Hampshire as a great cultural county, and our vision is to be renowned for creating world-class cultural experiences that enrich and transform lives. We manage and support 26 arts and museums attractions across Hampshire and deliver county-wide outreach programmes that bring great culture to local communities. We also deliver a diverse range of wider social impact initiatives targeted at those who are most vulnerable or disadvantaged and who would not usually have access to arts and culture.