

Vacancy Summary

Job Title:	Community Programme Coordinator
Salary:	From £24,000 to £28,000 depending on experience
Location:	Winchester Discovery Centre
Hours:	37 hours per week, full time
Type of Contract:	Permanent

Are you looking for a role with purpose, one that has a positive impact on the community?

As our Community Programme Coordinator you will manage a new, accessible participatory arts, culture and heritage programme throughout our Winchester venues and surrounding community.

With key audiences in mind, you'll plan and deliver a year-round programme, developing the thematic framework and recruiting and managing a team of tutors and facilitators to deliver it. You'll also foster partnerships to grow enrich the programme and work closely with our marketing team to promote it. It's a unique opportunity to shape a programme from the ground up, working within a purpose-driven team.

A bit about you

You'll have experience delivering a diverse participation programme for a public venue and strong stakeholder and relationship management skills. Your strengths in planning and organising will enable you to successfully balance multiple priorities across a range of projects, whilst remaining flexible and adaptable to change. You'll be driven, and excited by the challenge of meeting ambitious aspirations and targets. You'll also be used to leveraging tools and systems such as MS Office and social media professionally. It goes without saying that you'll be focused on continual improvement, and strive to evaluate and innovate to grow the impact and outcomes of the programme too.

What it's like to work for us

At Hampshire Cultural Trust we have a vision to create inspirational culture experiences that enrich and transform lives. We manage and support 23 attractions across Hampshire and deliver county-wide outreach programmes that bring great culture to local communities. We also deliver a diverse range of wider social impact initiatives targeted at those who are most vulnerable or disadvantaged and who would not usually have access to arts and culture.

We are committed to promoting equality and diversity and a culture that actively values difference. We recognise people from different backgrounds and experiences bring valuable insights to the workplace and enhance the way we perform and work. Our levels of employee engagement are high and our organisational culture positive.

The benefits of working for us

- 25 days annual leave (pro-rated for part time working)
- Pension
- Life Assurance
- Cycle to Work Scheme
- Health Cash Plan
- Employee Support Programme
- Opportunities to learn, develop and progress
- Team Card - Free access in our fee paying venues and discounts across café and retail.

To apply please forward a copy of your CV together with a cover letter explaining why you would excel in this role to recruitment@hampshireculturaltrust.org.uk. Please note applications without a cover will not be considered.

Closing date for applications: 5 August 2021
Telephone introductions: w/c 9 and 16 August 2021
Interview date: 23 August 2021

To find out more about us, visit our website: www.hampshireculture.org.uk