

Agenda and decisions record

Meeting	Board meeting
Date	11 September 2019
Time	1000-1300
Location	Milestones Museum, Leisure Park, Churchill Way West, Basingstoke, RG22 6PG
Attendees	Trustees – Alan Lovell (Chair), Emma Back, Robert Boyle, Peter Cardy, Cllr Roy Perry, Mike Southgate and James Winkworth Observers – John Tickle (HCC) Paul Sapwell – Chief Executive Jane Baker – Director of Marketing & Fundraising Eva Dixon – Finance Director Fiona Graham – Director for People Deborah Neubauer – Head of Community Cathy Hakes – Museum Director Victoria Donkin – Minutes
Apologies	Trustees – Rachel Bebb and Yinnon Ezra Observers – Cllr Thérèse Evans (WCC) and Cllr Seán Woodward (HCC)

	Item
1.	Apologies
2.	Declaration of Interests
3.	Minutes from the meeting on 31 July 2019 and matters arising For decision: The Board approved the minutes, subject to one minor amendment.
4.	Chief Exec Report <ul style="list-style-type: none"> Health & Safety and Safeguarding report <i>For noting</i>
5.	Finance Report <ul style="list-style-type: none"> Q1 Management Accounts Update from FIAC and Trading Board Chairs <i>For noting</i>
6.	Annual Accounts <ul style="list-style-type: none"> 2018-19 HCT Annual report and accounts, including the policy on reserves For decision: The Board approved the accounts, subject to minor amendments.

	<ul style="list-style-type: none"> • 2018-19 HCT Trading Company report and accounts <p><i>For noting</i></p> <ul style="list-style-type: none"> • 2018-19 Letters of representation <p>For decision: The Board approved the letter of representation for the Charity.</p>
7.	<p>Recommendation on the appointment of the auditors</p> <p>For decision: The Board approved the appointment of Wilkins Kennedy.</p>
8.	<p>Update on Reforecast</p> <p><i>For noting</i></p>
9.	<p>Abridged Risk Register</p> <p><i>For noting</i></p>
10.	<p>Away Day notes and outcomes</p> <p>For decision: The Board approved the notes.</p> <ul style="list-style-type: none"> • Strategic plan outline <p>For decision: The Board approved the updated goals with a minor amendment</p>
11.	<p>Future Board meeting schedule</p> <p>For decision: The Board approved the meeting schedule, with minor amendments.</p>
12.	<p>Capital Project update (Paper K)</p> <p><i>For noting</i></p>
13.	<p>Sub-committee and group updates</p>
14.	<p>AOB</p> <ul style="list-style-type: none"> • Verbal update on Arts Centres • Eastleigh Borough Council funding